



NEDA IX

RELEASED: 11/29/2019

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REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY IX

28 January 2019

DR. MILABEL E. HO

President

Western Mindanao State University

Normal Road, Baliwasan, Zamboanga City



Dear Dr. Ho:

Greetings of Peace!

May we inform you of the following vacant positions in National Economic and Development Authority (NEDA) Regional Office IX:

- one (1) **Senior Economic Development Specialist (Sr. EDS)**;
- one (1) **Economic Development Specialist (EDS) I**;
- one (1) **Administrative Assistant (ADAS) III**; and
- one (1) **Administrative Assistant (ADAS) II**.

Please see attached **Bulletin of Vacant Positions** for more information on the said positions.

Relative to this, may we request for the posting of the NEDA vacant positions in your bulletin board for possible career opportunities of your students and graduates.

Interested and qualified applicants may submit their application documents to NEDA IX **not later than 31 January 2019**.

For more details, applicants may visit our official website: <https://nro9.neda.gov.ph/career-opportunities> or official Facebook page: <https://www.facebook.com/nedaregion9>.

For inquiries, please coordinate with **Ms. Joana Marie M. Bacang** or **Mr. Idzmhar L. Ismael** through mobile number **0917-717-4653** or telephone number **(062) 945-0953**.

Thank you and best regards.

Very truly yours,

PHLORITA A. RIDAO

OIC-Regional Director

Enc: a/s



VACANT POSITIONS FOR PUBLICATION

Pursuant to Republic Act No. 7041

Agency : NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY (NEDA) IX

Date: December 27, 2018



POSITION TITLE	ITEM NO.	SG	Monthly Salary	Office/ Division	QUALIFICATION REQUIREMENTS			Eligibility	No. of Vacancies	REMARKS
					Education	Experience	Training			
Senior Economic Development Specialist	ODGB-SREDS-12-2018	19/1	42,099.00	DRD	Bachelor's degree related to the job	2 years of relevant experience	8 hours of relevant trainings	CS-Prof, NEDA Exam		
Economic Development Specialist I	ODGB-EDSI-28-2018	13/1	24,224.00	DRD	Bachelor's degree relevant to the job.	None required	None required	CS-Prof, NEDA Exam	1	
Administrative Assistant III	ODGB-ADAS3-27-2014	9/1	17,473.00	FAD	Completion of 2 years studies in College	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-Professional) Appropriate Eligibility for First Level Position, NEDA Exam	1	
Administrative Assistant II	ODGB-ADAS2-30-2004	8/1	16,262.00	FAD	Completion of 2 years studies in College	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-Professional) Appropriate Eligibility for First Level Position, NEDA Exam	1	
TOTAL NO. OF VACANT POSITIONS									4	

NOTES:

1. Publication in the CSC Bulletin shall be done every Friday of each week, regardless of when the request for publication is submitted.
2. At least fifteen (15) copies of the list of positions shall be submitted
3. The list of vacancies shall be prepared in landscape format using legal size paper (8 x 14)
4. Under the remarks column, indicate whether hiring shall be for Casual, Contractual or Job Order/Contract of Service

CERTIFICATION

This is to certify that the vacancies as listed above have likewise been posted in at least three (3) conspicuous places in the office premises pursuant to the provisions of RA 7041 and CSC Memorandum Circular No. 20, s. 2002.

APPROVED:

Phlorita A. Ridao
PHLORITA A. RIDAO
 OIC-Regional Director

Ronald Von D. Rivera
RONALD VON D. RIVERA
 Chief Administrative Officer

This Office highly encourages all interested and qualified applicants including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation and gender identities (SOGI). Applicants are required to signify interest in writing and attach the following documents for evaluation:

1. Fully accomplished, updated, and signed Personal Data Sheet (PDS) with recent passport-sized picture (CS Form 212 Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Authenticated Copy of Certificate of Eligibility (CS Eligibility, PRC Licensure Examination, etc.);
3. Authenticated Copy of College Diploma;
4. Authenticated Copy of Transcript of Records; and
5. Authenticated Copy of Certificate/s on Relevant Trainings, Seminars and Workshops.

Qualified applicants are advised to hand in or send through courier/email their application to the address below **not later than January 31, 2019**.

PHLORITA A. RIDAO
 OIC-Regional Director
 National Economic and Development Authority IX
 Pres. Corason C. Aquino Regional Government Center, Pagadian City 7016
ord@nro9.neda.gov.ph/phfad@nro9.neda.gov.ph

