



**Republic of the Philippines**  
**WESTERN MINDANAO STATE UNIVERSITY**  
**Zamboanga City**  
**Telephone No.: 062-991-7875**  
**www.wmsu.edu.ph**

## INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

- 1.) 14 Units **Computer Table**
  - \* Triple deck, sliding keyboard case, with CPU/UPS base with carter wheels(rollers) material: Wood/Metal)
  
- 2.) 1320 Pieces **STEEL CLASSROOM ARMCHAIR**

SPECIFICATION:

  - \* Approx. W48cm x D68cm x H80cm/42cm:
  - \* Wooden Seat back rest and writing tab 25cm x 60cm
  - \* Wooden components shall be laminated or coated with acceptable industry finish
  - \* Modular Design Furniture (MDF)
  - \* 25mm x 25mm x 2mm angle bar frame with attached footer protector
  - \* with book tray below the Seat
  - \* Color Red: 230
    - for Right handed: 220*
    - for Left handed: 10*
  - \* Color Pink - 230
    - for Right handed: 220*
    - for Left handed: 10*
  - \* Color Brown - 420
    - for Right handed: 410*
    - for Left handed: 10*
  - \* Color Green - 210
    - for Right handed: 200*
    - for Left handed: 10*
  - \* Color Blue - 230
    - for Right handed: 220*
    - for Left handed: 10*
  
- 3.) 10 Units **Rectangular Table**
  - \* Wood
  - \* for Library use
  - \* Dimension: approx. 4' x 8'
  - \* Table top thickness: 3/4 inch
  - \* Narra finish

- 4.) 10 Units **Biology Laboratory Tables**  
 SPECIFICATION:  
 \* Standard size: approx. 3' x 8' x 2.5' height  
 \* Wooden Table with Table top coated with phenolic resin
- 5.) 33 Pieces **VISITORS CHAIR**  
 \* W/ ARM rest  
 \* PAINTED CAST ALUMINUM
- 6.) 291 Pieces **Monobloc Chair**  
 Specification:  
 \* Without ARM  
 \* 100% virgin plastic resin  
 \* Color: White, Off White or beige
- 7.) 280 Pieces **MONOBLOCK CHAIR**  
 SPECIFICATION:  
 \* with writing PAD Without ARMREST  
 \* 100% VIRGIN PLASTIC RESIN  
 \* Color: White OFF White or BAIGE ( SINGLE Color )  
 \* FOR RIGHT HANDED: 252 PC  
 \* FOR LEFT HANDED: 28 PC
- 8.) 60 Pieces **JUNIOR EXECUTIVE CHAIR**  
 SPECIFICATION:  
 \* WITH ARMREST, GASTLIFT  
 \* STEEL BASE  
 \* with ROLLER CASTER
- 9.) 7 Units **SENIOR EXECUTIVE CHAIR**  
 SPECIFICATION:  
 \* GASLIFT  
 \* HIGH back with ARMREST  
 \* STEEL BASE  
 \* with ROLLER CASTER  
 \* with WOOL FABRIC
- 10.) 4 Units **Office Table WITH GLASS TOP**  
 SPECIFICATION:  
 \* Senior Executive Office Table  
 \* with 1/4" glass top  
 \* 30" x 60", wooden type,  
 \* With 1 center drawer with lock & 3-side drawer (left & right) with lock
- 11.) 6 Units **Office Table WITH GLASS TOP**  
 SPECIFICATION:  
 \* Junior executive office table, with 1/4" glass top  
 \* 30" x 42", wooden type

\* With 1 center drawer with lock & 3-side (left & right) drawer, with lock

- 12.) 53 Units **OFFICE TABLE WITH GLASS TOP**  
SPECIFICATION:  
\* 1/4" Glass Top  
\* 24"W x 36"L x 30" H  
\* 1-Center Drawer and 2-drawer right with locker
- 13.) 4 Units **CLASSROOM TABLE**  
SPECIFICATION:  
\* 48" L x 28"W x 30"H  
\* Material: Wood,  
\* Narra finish

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders may obtain further information from WMSU BAC Secretariat regarding the checklist of eligibility and technical requirements.

#### **IMPORTANT NOTICE FOR BIDDERS:**

1. Bidding papers may be acquired starting March 22 until April 12, 2022 from the BAC Office or download from website ([www.wmsu.edu.ph](http://www.wmsu.edu.ph)). The WESTERN MINDANAO STATE UNIVERSITY shall allow the bidder to present its proof of payment for the Bidding Documents fees before the submission of their bids, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php.5,000.00). (Please attached the machine copy of the Official Receipt)
2. All bidders' are required to post a Bid Security, at least Two (2%) Percent of the ABC in the form of Cash, Cashier's Check or Manager's Check or may submit Bid Securing Declaration. Bids without Bid Security will not be considered.
3. The Bidder shall prepare an original of the Eligibility Documents & Technical Components and original of Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS and TECHNICAL COMPONENTS", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit one (1) set of the first and second components of its bid. State the unit price of each item and the total bid price and also state the shortest time of delivery and submit your quotation duly signed by your representative in a sealed envelope.

4. Pre-Bid Conference will be on **March 29, 2022, 2:00 PM** at BAC Office, WMSU, Ground Floor Executive Building, Zamboanga City and/or through video conferencing or webcasting via Zoom, which shall be open to prospective bidders.
5. Bid Submission will be on or before **April 12, 2022 at 10:00 A.M.** through **Manual Submission.**
6. Bid opening shall be on **April 12, 2022 at 10:00 A.M.** at BAC Office, Ground Floor Executive Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.
7. Price validity shall be for a period of 120 calendar days.
8. Bidders shall submit original brochures showing certifications of the product being offered.
9. Warranty shall be for a period of Six (6) months for supplies and materials. One (1) year for equipment, from date of acceptance by WESTERN MINDANAO STATE UNIVERSITY.
10. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.