



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Zamboanga City
Telephone No.: 062-991-7875
www.wmsu.edu.ph

REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Supply and Delivery of Various Office Furniture for the ILS-High School**

Approved Budget Cost: **Php 280,000.00**

Purchase Request No.: **PR 23-02-079**

Closing Date: **March 6, 2023 @ 10AM**

Description:

1.) Sixteen (16) units of Office Table with Glasss Top

- Senior Executive office table with 1/4" glass top
- 24" x 36", wooden type
- With 1 center drawer with lock & 3 side drawer (left & right) with lock.

2.) Twenty (20) units of Teacher's Classroom Table

Tabletop: W1200 D400 H25mm
25 mm MFC foldable desktop
Metal base Electrostatic painting
Moveable wheels

see attached picture for reference only.

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before March 6, 2023 at the BAC Office, Ground Floor Executive Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bacsecretariate@wmsu.edu.ph) or through facsimile at (062)991-7875. For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875.

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: PR-23-02-079

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the

shortest time of delivery and submit your quotation duly signed by your representative not later than **MAR 06 2023** at **10:00 AM** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.


FREDELINO M. SAN JUAN, Ph.D.
BAU Chair

NOTE:

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD WITHIN 10 CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for Contract (ABC)	Unit Cost	Total Cost
1.	16	Units	Office Table with Glass Top - Senior Executive office table with 1/4" glass top - 24" x 36", wooden type - With 1 center drawer with lock and 3 side drawer (left and right) with lock	₱ 160,000.00		
2.	20	Units	Teacher's Classroom Table Tabletop: W1200 D400 H25mm 25mm MFC foldable desktop Metal base electrostatic painting Moveable wheels <i>See attached picture</i>	₱ 120,000.00		
<i>Note: For the ILS High School Department of the University.</i>						

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EPS Reference Number : _____
EPS Solicitation Number : _____
EPS Closing Date : _____

Total: _____
Brand & Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Registration No.: _____
Certificate Reference No.: _____

REYNANTE ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA
Cavasser

Printed Name/Signature

Tel .No./Cellphone #

Date

CLASSROOM TABLE

Tabletop: W1200 D400 H25mm

25mm MFC foldable desktop

Metal base Electrostatic painting

Moveable wheels

