



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
 Office of the President

Normal Road, Baliwasan, Zamboanga City, 7000
 Email: wmsu@wmsu.edu.ph/wmsupres@wmsu.edu.ph



March 13, 2025

000611

MEMORANDUM ORDER NO. _____
Series of 2025

To : All Concerned

From : Ma. Carla A. Ochotorena, R.N., Ph.D.
 President

SUBJECT : COMPOSITION OF THE COMMITTEE ON ANTI-RED TAPE (CART) 2025

To ensure that WMSU shall respond and comply with the requirements of R.A 11032, its IRR and subsequent issuances by ARTA, the WMSU Committee on Anti- Red Tape (WMSU CART) 2025 shall be composed of the following positions pursuant to Section 3.2 of ARTA Memorandum Circular (MC) No. 2023-08, to wit:

CART Designation	Position
Chairperson	University President
Vice-Chairperson	Vice President for Admin. and Finance
Secretariat	Human Resource Management Officer I
Members	Chief Admin. Officer Chief Finance Officer Director of Public Affairs Office Director of Physical Plant and Engineering Services Director of Management Information Systems & Technology Office Supervising Administrative Officer, Finance Supervising Administrative Officer, Admin. Legal Assistant III Human Resource Management Officer I
Focal Persons	Planning Officer III (Main) Dean of External Studies Unit (Overall ESU) Coordinator of ESU Alicia Coordinator of ESU Curuan Coordinator of ESU Diplahan Coordinator of ESU Imelda Coordinator of ESU Ipil Coordinator of ESU Mabuhay Coordinator of ESU Malangas Coordinator of ESU Naga Coordinator of ESU Olutanga Coordinator of ESU Pagadian Coordinator of ESU Siay Coordinator of ESU Tungawan

Further, in compliance to Section 3.4 of MC no. 2023-08, the actual members shall be reflected in a separate Directory which includes their names, positions, and contact details. The establishment of this committee is an important step toward streamlining university procedures, improving service delivery, and promoting a more accessible and transparent academic environment.

MA. CARLA A. OCHOTORENA, R.N., Ph.D.
 President

Cc: Concerned
 Records
 MCO/sj
 03-13-2025