



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Office of the University and Board Secretary
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EXCERPTS FROM THE MINUTES OF THE 205th REGULAR BOARD MEETING (3rd QUARTER REGULAR BOARD MEETING, C.Y. 2024) OF THE WESTERN MINDANAO STATE UNIVERSITY BOARD OF REGENTS HELD AT THE BOARD ROOM, OFFICE OF COMMISSIONER RONALD L. ADAMAT, 4th FLOOR, HEDC BUILDING, COMMISSION ON HIGHER EDUCATION, C.P. GARCIA AVENUE, UP CAMPUS, DILIMAN, QUEZON CITY, ON OCTOBER 3, 2024, 3:00 P.M.

RESOLUTION NO. 123-1
Series of 2024

A RESOLUTION APPROVING THE ADJUSTMENT TO THE UNIVERSITY ORGANIZATIONAL STRUCTURE INCORPORATING THE OFFICE OF THE VICE-PRESIDENT FOR STUDENT AFFAIRS AND SERVICES, THE DESIGNATED PERSONNEL, AND THE TERMS OF REFERENCE OF THE OFFICE

WHEREAS, the Board of Regents of Western Mindanao State University has previously approved the creation of the Office of the Vice-President for Student Affairs and Services through Board Resolution No. 123, s. 2024;

WHEREAS, the University Administration has proposed an adjustment to the organizational structure to incorporate the new office, including the designation of personnel and the terms of reference for the office;

WHEREAS, the Board of Regents deliberated the "*Adjustment to the University Organizational Structure Incorporating the Office of the Vice-President for Student Affairs and Services, the Designated Personnel, and the Terms of Reference of the Office*" as discussed in "*Other Matters*" of the Agenda Folder with Attachments as part and parcel of this resolution;

NOW, THEREFORE, upon motion of Dr. Ma. Carla A. Ochotorena and duly seconded by Regent Adrian P. Semorlan, **BE IT RESOLVED AS IT IS HEREBY RESOLVED**, by the Board of Regents of Western Mindanao State University, that the following adjustments to the university organizational structure are hereby approved:

1. The establishment of the Office of the Vice-President for Student Affairs and Services as a new unit within the University's organizational structure, reporting directly to the University President.

2. The designation of a personnel as the Vice-President for Student Affairs and Services, with the following terms of reference:
 - a. Oversee and coordinate all student-related programs, services, and initiatives across the university.
 - b. Develop and implement strategies to enhance the overall student experience and support the holistic development of students.
 - c. Collaborate with academic and administrative units to ensure the integration of student affairs and services with the core academic mission of the university.
 - d. Represent the university in external engagements and foster partnerships that benefit the student community.
 - e. Provide strategic leadership and policy recommendations to the University President and the Board of Regents on matters related to student affairs and services.
3. The allocation of the necessary resources and funding to support the operations of the Office of the Vice-President for Student Affairs and Services.

BE IT FURTHER RESOLVED, that the University Administration is hereby authorized to implement the approved organizational structure and personnel designations, and to periodically review and update the terms of reference as necessary to ensure the continued effectiveness of the Office of the Vice-President for Student Affairs and Services.

This resolution shall take effect immediately upon its adoption.

Adopted this 3rd day of October, 2024 in Quezon City, Philippines.

CERTIFICATION

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution duly adopted by the Board of Regents of Western Mindanao State University at a meeting held on October 3, 2024 at Quezon City, Philippines.


PROF. AL-GHAILD. MOHAMMAD
University and Board Secretary

Attested:


MA. CARLA A. OCHOTORENA, RN., Ph.D.
University President

Resolution No. 123-1, Series of 2024
3rd Quarter Regular Board Meeting
October 3, 2024