



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY

Office of the University Board Secretary
Normal Road, Baliwasan, Zamboanga City 7000
Tel. No. (062) 993-5857 Fax No. (062) 955-3065

**EXCERPTS FROM THE MINUTES OF THE 191ST REGULAR BOARD MEETING
1ST QUARTER BOR MEETING, CY 2021 (93RD REGULAR BOARD MEETING
UNDER R.A. NO. 8292) OF THE WESTERN MINDANAO STATE UNIVERSITY
BOARD OF REGENTS (WMSU-BOR) HELD AT THE MANGOSTANA FUNCTION
ROOM, ACACIA HOTEL DAVAO, J.P. LAUREL AVE., LANANG, DAVAO CITY VIA
VIDEO CONFERENCING ON MARCH 01, 2021, 2:00 P.M.**

RESOLUTION NO. 42-3

Series 2021

**APPROVING THE ADOPTION OF THE POLICY THAT PROGRAM/PROJECT
LEADER WITH COMPLETED RESEARCH PROJECT SHALL ACCOMPLISH AND
SUBMIT ACCOUNTABILITY CLEARANCE AND TURN OVER ALL PURCHASED
EQUIPMENT GENERATED FROM THE RESEARCH PROJECT CONDUCTED TO
THE OFFICE OF THE RESEARCH DEVELOPMENT AND EVALUATION CENTER,
WESTERN MINDANAO STATE UNIVERSITY (RDEC-WMSU)**

WHEREAS, Board Resolution No. 42, s. 2021, dated March 01, 2021,
provides that Dr. Teresita A. Narvaez, the Vice-President for Research, Extension
Services, and External Linkages, presented to the Board of Regents the **Proposed
Policies on Research and Extension Services**, as attached in **Annex "J"** of the
Agenda Folder as part and parcel of this resolution;

WHEREAS, the **Program/Project Leader with completed research
project shall accomplish and submit accountability clearance and turn
over all purchased equipment generated from the research project
conducted to the Office of the Research Development and Evaluation
Center, Western Mindanao State University (RDEC-WMSU)** was highlighted
as one of the proposed policies on Research and Extension services

WHEREAS, the said Policy aims to ensure that faculty researcher and/or
administrative staff involved in the conduct of an institutionally or externally funded
research project turn over all borrowed and/or purchased materials and equipment
received and submits the required terminal report, financial report, and/or
accountability clearance of the completed research engagement to the RDEC-WMSU
**two (2) months from the date of the full completion of the research
project for proper documentations;**

WHEREAS, a deed of donation shall be issued by the Research
Director through the Vice President for Research and approved by the
University President for the proper turn-over of purchased properties,
should such properties be assigned to the respective colleges outside of RDEC's
jurisdiction;

WHEREAS, the Board of Regents instructed the **Finance Division to look
for possible sources of funds in order to increase the 2021 budget
allocation for research. Hence, the adoption of the said Policy shall depend
on the availability of funds for 2021;**