



Republic of the Philippines

WESTERN MINDANAO STATE UNIVERSITY

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**EXCERPTS FROM THE MINUTES OF THE 191ST REGULAR BOARD MEETING
1ST QUARTER BOR MEETING, CY 2021 (93RD REGULAR BOARD MEETING
UNDER R.A. NO. 8292) OF THE WESTERN MINDANAO STATE UNIVERSITY
BOARD OF REGENTS (WMSU-BOR) HELD AT THE MANGOSTANA FUNCTION
ROOM, ACACIA HOTEL DAVAO, J.P. LAUREL AVE., LANANG, DAVAO CITY VIA
VIDEO CONFERENCING ON MARCH 01, 2021, 2:00 P.M.**

RESOLUTION NO. 42-6

Series 2021

APPROVING THE ADOPTION OF THE POLICY ON QUARTERLY MONITORING OF INSTITUTIONALLY-FUNDED RESEARCH PROJECTS AS REQUIREMENT FOR HONORARIUM CLAIMS

WHEREAS, Board Resolution No. 42, s. 2021, dated March 01, 2021, provides that Dr. Teresita A. Narvaez, the Vice-President for Research, Extension Services, and External Linkages, presented to the Board of Regents the **Proposed Policies on Research and Extension Services**, as attached in **Annex "J"** of the Agenda Folder as part and parcel of this resolution;

WHEREAS, the **Quarterly Monitoring of Institutionally-funded Research Projects as Requirement for Honorarium Claims** was highlighted as one of the Proposed Policies on Research and Extension Services;

WHEREAS, this Policy emphasized that proponents are required to present their research milestones, outputs, extent of fund utilization and challenges encountered during the conduct of the research project before a panel of experts. Hence, the payment of honorarium will only be processed after the conduct of quarterly monitoring;

WHEREAS, this project monitoring scheme adopted by the university for institutionally-funded research aims to:

1. Increase the budget utilization of the project to satisfy the target set by ISO and SUC levelling standards;
2. Provide an avenue for mentoring in terms of implementation of research protocols, procurement of supplies and equipment, analysis of results and other areas which the proponents need assistance; and
3. Ensure that the project implementation is timely as identified in the work plan of the project.

WHEREAS, the Board of Regents was informed that **only institutionally-funded research projects** are covered by this Policy;