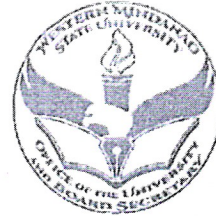


Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Office of the University and Board Secretary
Normal Road, Baliwasan, Zamboanga City 7000
Tel. No. (062) 993-5857 Fax No. (062) 955-3065



EXCERPTS FROM THE MINUTES OF THE SECOND SPECIAL BOARD MEETING (C.Y. 2026) OF THE WESTERN MINDANAO STATE UNIVERSITY BOARD OF REGENTS, AT CONFERENCE ROOM, OFFICE OF COMMISSIONER MYRNA Q. MALLARI, 4TH FLOOR, HEDC BUILDING, COMMISSION ON HIGHER EDUCATION, C.P. GARCIA AVENUE, UP CAMPUS, DILIMAN, QUEZON CITY ON APRIL 6, 2026, 1:00 P.M. VIA ZOOM VIDEOCONFERENCING

RESOLUTION NO. 11
Series of 2026

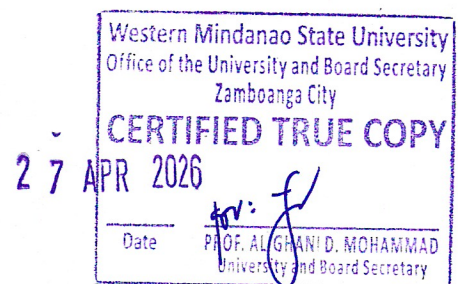
A RESOLUTION APPROVING THE PROPOSED STAFFING MODIFICATION OF WESTERN MINDANAO STATE UNIVERSITY PURSUANT TO NATIONAL BUDGET CIRCULAR (NBC) NO. 598 DATED JULY 15, 2025 (REVISED ORGANIZATION AND STAFFING STANDARDS FOR SUCs - PHASE II), AND REQUESTING AUTHORITY TO ABOLISH VACANT EXCESS ITEMS UNDER UNITS COVERED BY PHASE I TO FUND THE CREATION OF PROPOSED POSITIONS

WHEREAS, the Department of Budget and Management (DBM) issued National Budget Circular (NBC) No. 598, dated July 15, 2025, otherwise known as the Revised Organization and Staffing Standards for State Universities and Colleges (ROSSS) Phase II, which mandates the rationalization and updating of staffing patterns specifically for Research, Extension, and Auxiliary Services;

WHEREAS, Western Mindanao State University (WMSU), in its commitment to align its organizational structure with the prescribed national standards, has conducted a comprehensive review of its existing staffing pattern under the aforementioned functional areas;

WHEREAS, the Human Resource Management Office and the Finance Division have collaboratively prepared the implementation matrix for ROSS Phase II, identifying the required staffing actions to ensure operational efficiency and standard compliance:

Resolution No. 11, Series of 2026
2nd Special Board Meeting (CY 2026)
April 6, 2026



PAP	Total Authorized Positions (Non-Teaching)	PHASE II			CTI (Tagged for CTI)	Positions for Abolition
		Total Positions per NBC 598	Incumbent	New Positions Proposed for Creation		
GASS	189					6
HES	1					
AUX	3	21	1	20	0	
RES	6	24		24	6	
EXT	4	22	1	21	3	
Total	203	67	2	65	9	6

WHEREAS, based on the submitted Implementation Summary for Phase II, the University requires the creation of sixty-five (65) new positions distributed among Auxiliary Services (20 items), Research Services (24 items), and Extension Services (21 items);

WHEREAS, to optimize personnel services funds and support the creation of these critical proposed positions, the University has identified six (6) vacant excess items from units previously covered under ROSS Phase I (Registrar's Office, Accounting Section, University Library, Security Services, and Utility Services) which are recommended for abolition:

ROSS PHASE	ITEM NO.	POSITION TITLE	SALARY GRADE	OFFICE/UNIT	STATUS	CLASSIFICATION
Phase I	WMSUB-ADA1-60-2004	ADMINISTRATIVE AIDE IV	4	Registrar's Office	Vacant	Classified as Excess under ROSS Phase I
Phase I	WMSUB-ADA4-78-2004	ADMINISTRATIVE AIDE IV	4	Accounting Section	Vacant	Classified as Excess under ROSS Phase I
Phase I	WMSUB-ADA4-80-2004	ADMINISTRATIVE AIDE IV	4	Accounting Section	Vacant	Classified as Excess under ROSS Phase I
Phase I	WMSUB-ADM-71-2004	ADMINISTRATIVE AIDE IV	4	University Library	Vacant	Classified as Excess under ROSS Phase I
Phase I	WMSUB-SEC01-1-1998	SECURITY GUARD I	3	Security Services	Vacant	Classified as Excess under ROSS Phase I
Phase I	WMSUB-ADA1-113-2004	ADMINISTRATIVE AIDE I	1	Utility Services	Vacant	Classified as Excess under ROSS Phase I

NO.	ITEM NUMBER	POSITION TITLE AND SALARY GRADE	NAME OF INCUMBENT	REMARKS
1	WMSUB-ADA4-69-2004	ADMINISTRATIVE AIDE IV - 04	VACANT ZAMORA, MARIA ANNABELLE V.	Promoted
2	WMSUB-ADA4-78-2004	ADMINISTRATIVE AIDE IV - 04	VACANT YEE, RUEL	Terminated
3	WMSUB-ADA4-80-2004	ADMINISTRATIVE AIDE IV - 04	VACANT LEE, NERISSA F.	Retired
4	WMSUB-ADA4-71-2004	ADMINISTRATIVE AIDE IV - 04	VACANT SALVADOR, FRALITA VESAGAS	Retired
5	WMSUB-SEC01-1-1998	SECURITY GUARD I - 03	VACANT (FLORES, GEORGE)	Retired
6	WMSUB-ADA1-113-2004	ADMINISTRATIVE AIDE I -01	VACANT (TURAJI, NORMA AKUNG)	Retired

Resolution No. 11, Series of 2026
2nd Special Board Meeting (CY 2026)
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Western Mindanao State University

Office of the University and Board Secretary

Zamboanga City

CERTIFIED TRUE COPY

27 APR 2026

Date

PROF. AL-GHANI D. MOHAMMAD

University and Board Secretary

WHEREAS, the proposed staffing modification also includes the tagging of nine (9) existing filled positions as Coterminous to the Incumbent (CTI), as these items no longer conform to the revised staffing standards but will be retained until vacated by the present incumbents:

NO.	ITEM NUMBER	POSITION TITLE AND SALARY GRADE	NAME OF INCUMBENT	REMARKS
1	WMSUB-EPS2-1-1998	Educ. Program Specialist II, SG-16	Salang, Ere Lee Quezon	
2	WMSUB-EPS2-2-1998	Educ. Program Specialist II, SG-16	Legaspi, Jovelyn Ituralde	
3	WMSUB-STAT1-1-1998	Statistician I, SG-11	Marcelino, Dennis Rojas	
4	WMSUB-STAT1-2-1998	Statistician I, SG-11	Sakili, Alvener Hasim	
5	WMSUB-EDRA2-1-1998	Education Research Asst. II, SG-10	Laput, Izar Usman	
6	WMSUB-EDRA1-1-1998	Education Research Assistant I, SG-9	Del Rosario, Mary Anthonette Ganacias	
7	WMSUB-ADA5-69-2004	Adm. Aide V (Photographer), SG-5	Gabuni, Almee Encarnado	
8	WMSUB-ADA5-67-2004	Audio Visual Equipment Operator II (Adm. Aide V), SG- 5	Llacuna, Ralph Jude Vicente	
9	WMSUB-ADA5-68-2004	Aadministrative Aide V (Illustrator II), SG-5	Molde, Jericho Batilong	

WHEREAS, the Matrix of Personnel Services (PS) Requirements indicates a total estimated PS Differential and funding requirement of Php 40,768,499.42 to fully implement the Phase II standardizations and creations;

WHEREAS, the proposal has been certified correct by the HRMO III and Budget Officer III, reviewed by the Vice President for Administration and Finance, and officially recommended for approval by the University President, Dr. Ma. Carla A. Ochotorena;

WHEREAS, the Board of Regents deliberated the *“Request for Approval of the Proposed Staffing Modification of Western Mindanao State University (WMSU) Pursuant to National Budget Circular (NBC) No. 598, dated July 15, 2025, otherwise known as the Revised Organization and Staffing Standards for SUCs (ROSSS) Phase II, and Request for Authority to Abolish Vacant Excess Items under Units Covered by Phase I of the ROSSS to Fund the Creation of the Proposed Positions”* as discussed in *“Annex C”* of the Agenda Folder with Attachments as part and parcel of this resolution;

NOW, THEREFORE, upon motion and duly seconded, **BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, that the Board of Regents of Western Mindanao State University **APPROVES** the Proposed Staffing Modification of Western Mindanao State University pursuant to NBC No. 598 (ROSSS Phase II);

BE IT FURTHER RESOLVED, that the Board of Regents **AUTHORIZES** the following specific staffing actions:

Resolution No. 11, Series of 2026
2nd Special Board Meeting (CY 2026)
April 6, 2026

Western Mindanao State University
Office of the University and Board Secretary
Zamboanga City
CERTIFIED TRUE COPY
Date 27 APR 2026
By: PROF. AL-GHANNI D. MOHAMMAD
University and Board Secretary

1. The creation of sixty-five (65) new plantilla positions for Research, Extension, and Auxiliary Services as detailed in the submitted Comparative Matrix.
2. The abolition of the following six (6) vacant excess items under Phase I units to help fund the new creations:
 - o Administrative Aide IV (Item No. WMSUB-ADA4-69-2004)
 - o Administrative Aide IV (Item No. WMSUB-ADA4-78-2004)
 - o Administrative Aide IV (Item No. WMSUB-ADA4-80-2004)
 - o Administrative Aide IV (Item No. WMSUB-ADA4-71-2004)
 - o Security Guard I (Item No. WMSUB-SECG1-1-1998)
 - o Administrative Aide I (Item No. WMSUB-ADA1-113-2004)
3. The tagging of nine (9) specific items (including Education Program Specialists, Statisticians, Education Research Assistants, and specific Administrative Aides under Extension Services) as Coterminal to the Incumbent (CTI).

BE IT FURTHER RESOLVED, that the University President Dr. Ma. Carla A. Ochotorena or her authorized representative is hereby **AUTHORIZED** by the Board of Regents to endorse and submit this Resolution, along with all attached documentary requirements (Comparative Matrices, PS Requirement Matrices, and Justifications), to the Department of Budget and Management (DBM) Regional Office IX and/or Central Office for final evaluation, approval, and subsequent issuance of the corresponding Notice of Organization, Staffing and Compensation Action (NOSCA);

BE IT FINALLY RESOLVED, that this resolution shall take effect immediately upon its adoption.

Adopted this 6th day of April 2026 in Quezon City, Philippines

CERTIFICATION

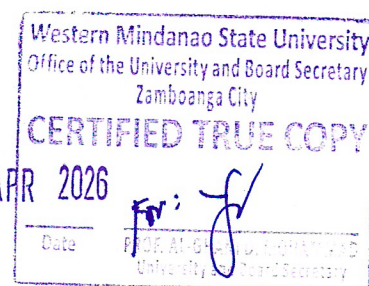
I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution duly adopted by the Board of Regents of Western Mindanao State University at a meeting held on April 6, 2026, at Quezon City, Philippines.

PROF. AL-GHANI D. MOHAMMAD, DPA
University and Board Secretary

Attested:

MA. CARLA A. OCHOTORENA, RN., Ph.D.
University President

Resolution No. 11, Series of 2026
2nd Special Board Meeting (CY 2026)
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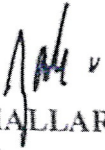
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PROF. AL-GHANI D. MOHAMMAD, DPA
University and Board Secretary

Resolution No. 11, Series of 2026
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Approved:


HON. MYRNA Q. MALLARI
Commissioner, CHED
Chairperson, WMSU-BOR

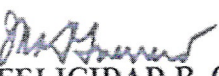

HON. MA. CARLA A. OCHOTORENA
President, WMSU
Vice-Chairperson, WMSU-BOR

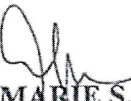
HON. LOREN B. LEGARDA
Chairperson, Senate Committee on
Technical and Vocational Education
Member, WMSU-BOR

HON. JUDE A. ACIDRE
Chairperson, House Committee on
Higher and Technical Education
Member, WMSU-BOR

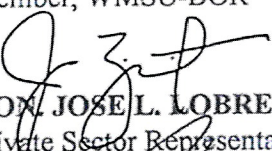
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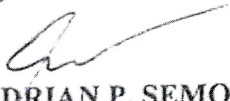
HON. ROLANDO L. MACASAET

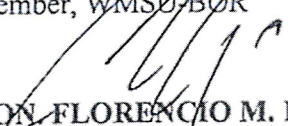

HON. MARIA FELICIDAD R. GUERRERO
Regional Director, DEPED IX
Member, WMSU-BOR


HON. ROSEMARIE S. SALAZAR
Regional Director, DOST IX
Member, WMSU-BOR


HON. INOCENTE P. LOCSON
Private Sector Representative
Member, WMSU-BOR


HON. JOSE L. LOBREGAT
Private Sector Representative
Member, WMSU-BOR


HON. ADRIAN P. SEMORLAN
President, WMSU Faculty Union
Member, WMSU-BOR


HON. FLORENCIO M. LIONG, JR.
President, WMSU United General
Alumni Association, Inc.
Member, WMSU-BOR


HON. ALEXA MARIE T. MURILLO
President, University Student Council
Member, WMSU-BOR

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