



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Zamboanga City
Telephone No.: 062-991-7875
www.wmsu.edu.ph

REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project : **Supply and Delivery of Food, Venue and Accommodation for the Research of the University**

Approved Budget Cost : **Php 44,880.00**

Purchase Request No.: **21-03-122**

Closing Date: **April 8, 2021**

Description:

1.) 12 Pax

Food and Venue

for the Conduct of Writeshop for Gender Studies on April 9-11,
(1270 per day x 2 days x 12 pax)

Provision:

* 3 meal and 2 snacks per day

1st day: PM Snacks and Dinner

2nd day: Breakfast, Lunch, Dinner and 2 (AM & PM) Snacks

3rd day: Breakfast, Lunch, AM Snacks

* Function Hall that can accommodate 12 persons

* Sound System & Microphones

* Unlimited Coffee and Water

* Standby Generator

2.) 6 Rooms

Room Accommodation

for 12 Participants

(1,200 per room per day x 6 rooms x 2 days)

Provision:

* (Single) Single Bed Good for 2 persons

* Check-in Date: April 9, 2021 at 2:00PM

* Check-out Date: April 10, 2021 at 12nn

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before 10:00 AM of April 8, 2021 at the BAC Office, Ground Floor Executive Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bacsecretariate@wmsu.edu.ph) or through facsimile at (062)991-7875.

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875.