



Republic of the Philippines  
WESTERN MINDANAO STATE UNIVERSITY  
Zamboanga City  
Telephone No.: 062-991-7875  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)

## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project : **Supply and Delivery of Various Office Supplies and Materials for the CHED Project of the CSWCD of the University**

Approved Budget Cost : **Php 9,950.00**

Purchase Request No.: **21-01-028-REBID**

Closing Date: **March 25, 2021**

Description:

3.)	20	Pieces	<b>Expanding Plastic Envelop Long</b>
6.)	10	Boxes	<b>Permanent Marker, black, broad point</b>
7.)	20	Sets	<b>Ink for Existing HP</b> * Ink GT-51 Black, Ink GT-52 Yellow, Ink GT-52 Magenta Ink GT-52 Cyan
13.)	10	Boxes	<b>Staple Wire, #35</b>
14.)	6	Boxes	<b>HP Ink 680 (tricolor)</b> <b>HP 680 Ink cartridge Black</b>

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration Number, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before 2:00 PM of March 25, 2021 at the BAC Office, Ground Floor Executive Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bacsecretariate@wmsu.edu.ph](mailto:bacsecretariate@wmsu.edu.ph)) or through facsimile at (062)991-7875.

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875.