

## **CAPSULE RESEARCH PROPOSAL**

The capsule research proposal should be submitted to the Research Development and Evaluation Center (RDEC) ahead of the full-blown research proposal. It shall be reviewed/evaluated by the RCP/TEG, and if approved, a full-blown proposal will be submitted by the proponent. The capsule research proposal should contain the following:

- (a) Title of the research project or study;
- (b) Project site or location;
- (c) Project/Study leader, co-researcher(s), research assistant(s);
- (d) Proponent/Implementing college or agency;
- (e) Project duration or the length of time in which the specified research shall be implemented;
- (f) Project objectives and significance of the research (state specifically and briefly the purpose and objectives of the research and explain why results of the proposed study may be important);
- (g) Methodology (describe briefly the procedures to be followed to accomplish the objectives, data gathering techniques, statistical tools to be used, etc.);
- (h) Estimated budget;
- (i) Personal services;
- (j) Maintenance and other operating expenses (MOOE); and
- (k) Sundry.